

## TIER 4 (Highest Level Services)

### Limited Assurance Engagement

This relates to evaluating financial statements and expressing negative assurance.

Experience required:

- gathering required information from the client
- account preparation and finalisation in the appropriate format
- advising on relevant disclosures
- reporting back to the client.

I confirm that I have work experience in all of the above areas.

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### Ethics: Independent Practitioners' Regulatory Review and Assurance (Independent Examination)

Experience required:

- reviewing accounts produced and ensuring accuracy
- preparing accounts per examiners' directions and guidance
- working with and advising trustees
- explaining relevant HMRC and Companies House legislation
- explaining Statements of Recommended Practice (SORP).

I confirm that I have work experience in all of the above areas.

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### Company Secretarial Services (T/CSP)

This service relates to forming companies and acting in key roles.

Experience required:

- arranging incorporation of businesses at Companies House
- identifying and recording PSCs
- arranging Corporation Tax registration
- acting or arranging directors/secretaries/partners/trustees/nominee shareholders
- preparing and submitting company updates to Companies House.

I confirm that I have work experience in all of the above areas.